

May 21, 2024
6:30 p.m.
2354 State Route 434
Apalachin, New York

Regular Meeting of the Owego Town Board

A. Call to order, roll call and the Pledge of Allegiance -

Supervisor Castellucci called the meeting to order, the Clerk called the Roll and Councilmember Marks led all in the Pledge of Allegiance.

Council:

Present: Supervisor Castellucci, Dean Morgan, Craig Jochum, Jonathan Marks, and Gary Hellmers

Absent: None

Department Heads:

Present: Phil Baker, Parks Maintenance Supervisor
Michael Roberts, Highway Superintendent
Bill Carrigg, Planning & Zoning Administrator
Irene Graven, Town Attorney
Mary Kennedy, Town Clerk & Tax Receiver

Absent: Tyson Stiles, Director of Utilities
Rick Pedro, Sole Assessor
Peter Gordon, Town Historian

B. Minutes of the previous meetings -

The minutes of the May 7, 2024 Regular Meeting will stand as presented.

C. Consideration of bids – none

D. Public Hearings – none

E. Reports of Department Heads –

Bill Carrigg, Planning & Zoning Administrator – reported that he is working with Councilmember Morgan and County IT to get pricing for a new plotter (large format printer) as the one they have now is not working. Next, he stated that the SkyWarn storm spotter class he is running on May 29th still has available seats. Lastly, he requested Attorney/Client Privilege after the meeting.

Phil Baker, Parks Maintenance Supervisor – reported that his crew has been busy mowing all Town Parks and preparing for upcoming events like the Catfish Derby and Strawberry Festival.

Mike Roberts, Highway Superintendent – reported that his crew has been busy putting winter tools away and ditching along the roads that will be worked on this summer.

Mary Kennedy, Town Clerk – reported that the warrant allowing her to receive taxes expired at the end of April as usual. Her staff processed almost \$18 million in payments which translates to 87% of the total warrant. She also stated that her books balanced to the penny every month and has returned the unpaid bills to the County Treasurer. Lastly, she requested permission for her Deputy to attend the New York State Association of Tax Receivers & Collectors annual conference. **Councilmember Jochum made a motion to allow Pam Brown to attend the NYSATRC conference in Lake George June 9-12, 2024 with all reasonable expenses paid. The motion was seconded by Councilmember Morgan and unanimously carried.**

Irene Graven, Town Attorney – no report

Supervisor Castellucci – no report

Councilmember Hellmers for Rick Pedro, Sole Assessor – reported that Grievance Day will be May 28th this year. He also stated that Pedro attended a NYS Assessor’s meeting in Fairport, New York.

F. Privilege of the Floor –

Paula Guzzey, Crescent Drive, asked some questions about the bond for the Consolidated Sewer District that was approved at the last meeting.

G. Presentation of Petitions, Communications, Notices and Transfers –

1. Monthly Report of the Supervisor –

The April 2024 Report of the Supervisor is on file in the Town Clerk’s Office.

H. Abstracts-

Councilmember Morgan made a motion to approve the following abstracts as presented. The motion was seconded by Councilmember Marks and unanimously carried on a Roll Call.

A0 - General Fund	22,890.31
B0 - General Fund-Town Outside	24,848.59
DB - Highway-Town Outside	15,141.88
F0 - Water Districts	12,145.09
FA - Route 38 Water	0.55
G0- Sewer Districts	23,669.33

GA – Route 38 Sewer	190.30
L1 – Lighting District 1	460.75
L2 - Lighting District 2	216.52
L3 – Lighting District 3	96.51
L4 - Lighting District 4B	51.45
L5 – Lighting District 5	59.86
L6 - Lighting District 6	257.39
L7 - Lighting District 7	49.48
L8 - Lighting District 8	37.58
L9 - Lighting District #9	6.75
LA – Lighting District 4A	10.08
LX – Lighting District 10	15.32
	<hr/>
	\$100,147.74

I. Unfinished Business –

J. Reports of Standing Committees –

Councilmember Hellmers – no report

Councilmember Morgan – reported that he will be running the next Planning Board meeting while Bill Carrigg, Planning & Zoning Administrator is holding the Storm Spotter class. He also showed one of the completed highway signs for Hickories Park and the 9/11 Memorial.

Councilmember Jochum- no report

Councilmember Marks – no report

K. Presentation of Resolutions, Motions and New Business –

1. Employee promotion – Utilities

A motion was made by Councilmember Marks to adopt the following resolution promoting Keegan Bulger as a Wastewater Treatment Plant Operator. The motion was seconded by Councilmember Jochum and unanimously carried.

WHEREAS, the approved 2024 budget for the Town of Owego Utilities Department has budgeted for and includes a Wastewater Treatment Plant Operator; and

WHEREAS, Keegan Bulger, a Wastewater Treatment Plant Operator trainee in the Utilities Department, having taken and passed the required tests and acquired necessary certification, is willing, able and qualified to take this position, retroactive to April 22, 2024, at the hourly rate of \$26.10 per hour;

NOW, THEREFORE, BE IT

RESOLVED such position shall be filled by Keegan Bulger at the hourly rate of \$26.10 per hour retroactive to April 22, 2024 and a promotional probationary period of 12 weeks.

2. Employee transfer – Utilities

Councilmember Marks made a motion to adopt the following resolution approving the transfer of Ryan Miller from the Highway Department to the Utilities Department. The motion was seconded by Councilmember Hellmers and unanimously carried.

WHEREAS, the approved 2024 budget for the Town of Owego Utilities Department has budgeted for and includes a Heavy Equipment Operator (HEO) II; and

WHEREAS, Ryan Miller, currently employed as a HEO II with the Town of Owego Highway Department is willing, able and qualified to make a lateral transfer to this position, at his current rate of pay;

NOW, THEREFORE, BE IT

RESOLVED, effective May 20, 2024, such position shall be filled by Ryan Miller at his current rate of pay.

3. Employee hire – Highway

A motion was made by Councilmember Jochum to adopt the following resolution hiring Patrick King as an MEO I in the Highway Department. The motion was seconded by Councilmember Marks and unanimously carried.

WHEREAS, the approved 2024 budget for the Town of Owego Highway Department has budgeted for and includes a full time MEO I position; and

WHEREAS, this full time position is vacant and it is necessary to fill this position; and

WHEREAS, Patrick H. King, who has his CDL B permit, has been offered and has accepted such position as of June 3, 2024 at an hourly rate of \$18.18 per hour, 40 hours per week, as a permanent appointment with up to 52 weeks probationary period; contingent upon his having his CDL B license within one (1) year from date of hire;

NOW, THEREFORE, BE IT

RESOLVED, such full time position shall be filled by Patrick H. King at an hourly rate of \$18.18 per hour, 40 hours per week, with full time benefits, effective June 3, 2024 with a probationary period of up to 52 weeks from date of hire, contingent upon

his having his CDL B license within one (1) year from date of hire and subject to satisfactory license/background check and meeting all requirements of pre-employment drug testing.

4. Employee hire – Highway

Councilmember Jochum made a motion to hire Tristan Roche as an MEO I in the Highway Department. The motion was seconded by Councilmember Marks and unanimously carried.

WHEREAS, the approved 2024 budget for the Town of Owego Highway Department has budgeted for and includes a full time MEO I position; and

WHEREAS, this full time position is vacant and it is necessary to fill this position; and

WHEREAS, Tristan J. Roche, who has his CDL B permit, has been offered and has accepted such position as of June 3, 2024 at an hourly rate of \$18.18 per hour, 40 hours per week, as a permanent appointment with up to 52 weeks probationary period; contingent upon his having his CDL B license within one (1) year from date of hire;

NOW, THEREFORE, BE IT

RESOLVED, such full time position shall be filled by Tristan J. Roche at an hourly rate of \$18.18 per hour, 40 hours per week, with full time benefits, effective June 3, 2024 with a probationary period of up to 52 weeks from date of hire, contingent upon his having his CDL B license within one (1) year from date of hire and subject to satisfactory license/background check and meeting all requirements of pre-employment drug testing.

5. Agreement to Spend – Highway

A motion was made by Councilmember Marks to approve the following Agreement to Spend Town Funds. The motion was seconded by Councilmember Hellmers and unanimously carried.

Developments X 2 Paving Projects 2024

Milling		\$ 35,000
	SY	\$5.80
Alpine	1600	\$9,280.00
Berne	5856	\$33,964.80
Brookside East	5339	\$30,966.20
Cooper	4333	\$25,131.40
Frederick	13300	\$77,140.00

Highland	13978	\$81,072.40
Oakwood	11111	\$64,443.80
Sunset Tr	1847	\$10,712.60
Sunset Ct	1584	\$9,187.20
Canterbury	2267	\$13,148.60
Coventry	13511	\$78,363.80
Nottingham	10311	\$59,803.80
Marlboro	3022	\$17,527.60
Parmeton	3556	\$20,624.80
Winchester	2720	\$15,776.00
Pembroke	8533	\$49,491.40
Homes	7361	\$42,693.80
Lolita	1722	\$9,987.60
Watkins	2427	\$14,076.60
Hazel	2833	\$16,431.40
		\$ 714,823.80

Scope, amount and distance subject to change.

6. Barton Solar

Councilmember Morgan made a motion to table action of Barton Solar. The motion was seconded by Councilmember Marks and unanimously carried.

L. Second Privilege of the floor – none

M. Executive Session - none

N. Adjournment -

Motion by Councilmember Morgan, the meeting was adjourned at 7:11 PM.

Respectfully submitted,

Mary Kennedy, Town Clerk

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